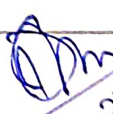


ACADEMIC AUDIT STATEMENT
For the Academic year 2021 - 2022

Academic Audit of Sonamukhi College			
Period of Audit: 1 st July 2021 to 31 st August 2022			
I – COLLEGE PROFILE (To be filled in by the IQAC Coordinator)			
1	Name of the College, Website, email and Ph. No.	Sonamukhi College, Sonamukhi, Bankura-722207. Website: www.sonamukhicollege.com , Email: sonamukhicol@gmail.com , Ph.no: 03244275251	
2	Name of the HOD, email & Mob. No.	Dr. Bappaditya Mandal, Principal, Email: sonamukhicol@gmail.com , Mobile No.: 7076289635	
3	Name of the IQAC Coordinator, email & Mob. No.	Dr. Jnanojjal Chanda, mob.: 9735336469, Email id : iqacsonamukhicollege@gmail.com	
4	Year of Establishment/ Year of Affiliation	1966	
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	NAAC:B+(2.60)2022-2nd cycle	
6	UGC Recognition (2F & 12 B)	Yes (2F & 12B)	
7	Department Working Hours (if shift system mention details of both shifts & give reasons for shift system)	Day Shift (10:30 A.M. – 4:30 P.M.)	6-days week (Sunday Closed)
8	No. of Posts Sanctioned: Teaching - 39 Non Teaching- 22 Supportive Staff - Nil Other if any - Nil	Govt. approved : Management approved : Govt. approved Contractual : Management approved Contractual : Guest Working:	Teaching 35 33 03 Non Teaching 12 06
9	Course wise & Year wise Students strength particulars	Total Students: 1 st Semester- 973 3 rd Semester- 612 5 th Semester- 484	


27/12/2022
Dr. Saurabh Dutta
Inspector of Colleges
Bankura University

	Item	Impression of Academic Advisor with grade after observation **		Recommendation/Suggestions by Academic Advisors
		Grade	Actual Status	
II - CURRICULAR ASPECTS				
1	Implementation of Annual Department Plan	A	Good	
2	Departmental Annual Curricular Plans	A	Good	
3	Department Activity Register	B	Satisfactory	
4	Departmental Activity Registers	B	Satisfactory	
5	Add-on Courses completed	A	Good	
6	Plan for introduction of new Add-on Courses	A	Good	
7	Coverage of Syllabus (Average Percentage)	A	Good	
8	Teaching of Environmental Science and Ethics	A	Good	

** Grade A (Good)/ B (Satisfactory)/ C (Poor)

	Item	Impression of Academic Advisor with grade after observation **		Recommendation/Suggestions by Academic Advisors
		Grade	Actual Status	
9	Maintenance of Student Attendance Registers	A	Good	
10	Feedback forms on Curriculum from students	A	Good	
III - TEACHING, LEARNING & EVALUATION				
1	Teaching Diaries & Plans in the Prescribed Formats	B	Satisfactory	
2	Co-Curricular Activities (Department Level)	B	Satisfactory	
3	Academic Competitions (Degree & Above Level)	A	Good	
4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test	A	Good	
5	Subject wise result analysis	A	Good	
6	Teacher wise result analysis	B	Satisfactory	
7	Remedial Classes	B	Satisfactory	
8	Record of Evaluation of Teachers by Students	B	Satisfactory	
9	Last 2 years University Result analysis with current result of Academic Audit Year	A	Good	

** Grade A (Good) / B (Satisfactory) / C (Poor)

Dr. Saurabh Dutta
Inspector of Colleges
Bankura University

	Item	Impression of Academic Advisor with grade after observation **		Recommendation/Suggestions by Academic Advisors
		Grade	Actual Status	
IV - RESEARCH AND CONSULTANCY				
1	Is the Department a Recognized Research Centre			
2	Number of Research Guides in the Department	A	Good	
3	Number of Faculty registered for Ph. D (attach details)	A	Good	
4	Number of Major/Minor/Other Research Projects (attach details)	B	Satisfactory	
5	Number of Research Papers Published in Academic year (Internationals/Nationals Journals)(attach details)	A	Good	
6	Number of Papers Presented (International/National/State Level Webinar/ Conference)(attach details)	A	Good	
7	Number of Books (Single Author/Co-Author)(attach details)	C	Poor	
8	Number of Seminars / Workshops / Training Program Conducted (International / National / State)(attach details)	B	Satisfactory	
9	Record of Consultancy	C	Poor	
10	Record of MOUs	B	Satisfactory	

** Grade A (Good)/ B (Satisfactory)/ C (Poor)


Dr. Saurabh Kumar
 Inspector of Colleges
 Bankura University

	Item	Impression of Academic Advisor with after observation **		Recommendation/Suggestions by Academic Advisors
		Grade	Actual Status	
V - EXTENSION ACTIVITIES				
1	Record of Subject /Department Related Extension Activities(attach details)	A	Good	
2	Name of the NSS PO & Mobile No.			Unit I: Ram Prasad Kanrar (7001904167) Unit II: Subhasree Majumdar (9933080408) Unit III: Anupam Mandal (8250478723)
3	NSS Attendance register	A	Good	
4	NSS Activity register	A	Good	
5	Name of the NCC ANO/CTO & Mobile No.			Salil Bhuin (9851808676) sonamukhicolncc@gmail.com
6	NCC Attendance register	A	Good	
7	NCC Activity register	A	Good	
8	Name of the Eco- & Innovation Club Coordinator & Mobile No.			
9	Eco- & Innovation Club Activities	A	Good	
10	Technology Development and Transfer Cell Activities	C	Poor	
11	Any Other Club	C	Poor	No

** Grade A (Good)/ B (Satisfactory)/ C (Poor)


Dr. Saurabh Dutta
 Inspector of Colleges
 Bankura University

	Item	Impression of Academic Advisor with grade after observation **		Recommendation/Suggestions by Academic Advisors
		Grade	Actual Status	
VI - LEARNING RESOURCES				
1	Name of the Librarian & Mobile No.			Manas Kumar Ganguli, Mobile No.9232365648
2	Access timings of the Library	A	Good	
3	Circulation of Books among Students	A	Good	
4	Circulation of Books among Faculties	A	Good	
5	Availability of Previous years Question papers	A	Good	
6	Availability of model answers of previous examinations	C	Poor	
7	Record of Visitors to Library	A	Good	
8	Status of Library Automation	A	Good	
9	e-Resources	A	Good	
10	Number of E-Journals	A	Good	
11	Number of Print Journals	A	Good	
12	Access to NPTEL courses	A	Good	
13	Access to Spoken Tutorials	A	Good	
14	Access to e-learning tutorials	A	Good	

** Grade A (Good) / B (Satisfactory) / C (Poor)

	Item	Impression of Academic Advisor with grade after observation **		Recommendation/Suggestions by Academic Advisors
		Grade	Actual Status	
VII - STUDENT SUPPORT ACTIVITIES				
1	Name of Dean/Faculty In-charge & Mobile No.			
2	Activities and Support for Sports(attach details)	A	Good	
3	Records of events conducted and significant achievements in Sports & Games(attach details)	A	Good	
4	Record of cultural programs conducted	A	Good	

Dr. Saurabh Gupta
 07/10/2022
 Inspector of Colleges
 Bankura University

5	Record of any other extra-curricular activities conducted	A	Good	
6	Record of Students trained in different verticals Specialized Trainings	A	Good	
7	Record of Students placed in In campus placement	B	Satisfactory	
8	Name of Career Guidance Coordinator and Mobile No.			Dr. Saikat Basu, Assistant Prof. of Physics Mobile No.- 9477267573
9	Record of activities Career Guidance and placement cell	B	Satisfactory	

** Grade A (Good)/ B (Satisfactory)/ C (Poor)

	Item	Impression of Academic Advisor with grade after observation **		Recommendation/Suggestions by Academic Advisors
		Grade	Actual Status	
10	IQAC activities & maintenance of records, (Action Plan/Minutes of Meeting/submission of AQAR to NAAC etc.)	A	Good	
11	Record of Alumni Association Activities	A	Good	
12	Record of Grievance Redressal Cell/Anti Ragging Cell	A	Good	
13	Awards and Prizes earned by students(attach details)	A	Good	
14	Mentoring/Counseling System	A	Good	

** Grade A (Good)/ B (Satisfactory)/ C (Poor)

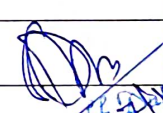

 Dr. Saurabh Dutta
 Inspector of Colleges
 Bankura University

Item		Performance of Academic Division with regard to the following		Recommendations/ Suggestions by Academic Division
		Target	Actual Status	
VII BASIC AMENITIES				
1	Maintenance of drinking water	A	Good	
2	Maintenance of sanitation	A	Good	
3	Cleanliness & Landscaping	A	Good	
4	Health Care Facility	B	Satisfactory	
5	Campus	B	Satisfactory	
Others				
1	Staff Meetings Regular	A	Good	
2	Functioning of Committees in Administration	A	Good	
3	Awards/Achievements of Faculty	A	Good	
Grade: A (Overall B (Infrastructure) C (Basic				

Grade: A (Good) B (Satisfactory) C (Poor)

Dr. Samrat Dutta
Inspector of Colleges
Banskura University


Recommendation/Suggestions by Academic Advisors

Suggestions for improvement/progress of the department	<p>During the physical inspection phase, item wise documents could have been shown proactively for all academic departments of the college, rather than waiting for the instruction of the academic advisor. Because the item-heads under all categories (e.g., Curricular Aspects, Teaching, Learning & Evaluation, Research and Consultancy, Extension Activities, Learning Resources, Student Support Activities, Basic Amenities) were given well in advance, a better presentation, by highlighting ALL individual academic departments, would have been a much better approach.</p> <p>With combined efforts from all ends, (1) doing all the jobs (e.g., making lecture plan, making faculty diary, etc.) in timely manner without keeping pending, (2) documenting all the activities in systematic manner, (3) engaging students in more and more co-curricular and extra-curricular activities in parallel with curricular engagements, (4) finding new innovative ideas to utilize the hidden talent of students, (5) analyzing examination-results subject-wise and teacher-wise for the further betterment of the teaching-learning process, Sonamukhi College, under the able leadership, can definitely excel further. It is strongly advisable that proper planning and perfect implementation need to be done, so that further betterment may be achieved in coming years. Even for items receiving 'Good' grade, the scope of betterment always exists.</p>												
Agrees with all above observations and also with the suggestions by the Academic Advisors. I will try to comply with the suggestions by the Academic Advisors for the improvement of Academic Quality along with infrastructure of my department.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 65%;">Signatures of Academic Advisor with designation</th> <th style="width: 30%;">Seal</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">2</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">3</td> <td></td> <td></td> </tr> </tbody> </table>		Signatures of Academic Advisor with designation	Seal	1			2			3		
	Signatures of Academic Advisor with designation	Seal											
1													
2													
3													
Signature of the HOD with date	<div style="text-align: right;">  Dr. Santosh Kumar Inspector of Colleges Bankura University </div>												

Declaration by Principal / T.I.C

On behalf of the College Governing Body and as Institutional Head, I will recommend of the records of observations by the Academic Advisors to IQAC and also to Governing Body of Institution for further necessary action regarding Academic and Administrative development of the department.

Date:


Signature of Principal/T.I.C

Principal
Sonamukhi College
Sonamukhi, Bankura


Inspector of Colleges
Bankura University